



## NOTICE OF PUBLIC MEETING

### REGULAR MEETING OF THE BOARD OF TRUSTEES

**Monday, July 18, 2016**  
**5:00 p.m.**  
**Mt. Pleasant Center**  
**Southeastern Community College**  
**200 North Main Street**  
**Room 203**

#### Tentative Agenda

##### 1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

##### 2.0 World Changing – Changing Our Thinking

*Title IX Update (Michelle Foster and Title IX Team)*

##### 3.0 Action Items

###### 3.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

###### 3.2 President's Goals for FY 2017

###### 3.3 Fiscal Year 2017 Operating Budget

##### 4.0 Accountability

###### 4.1 President's Report

###### 4.2 Facilities Update

###### 4.3 Report on Upcoming Trustee Election

##### 5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- July 28, 9 a.m., at IACCT Office
- September 8, 9 a.m., at IACCT Office
- October 20, 9 a.m., at IACCT Office

SCC Board of Trustees meetings:

- Monday, August 8, 5 p.m., at West Burlington Campus
- Monday, September 12, 5 p.m. at Keokuk Campus
- Monday, October 10, 5 p.m. at West Burlington Campus

6.0 Adjournment

A handwritten signature in cursive script that reads "Sherry Zeller".

Sherry Zeller, Board Secretary

Item 3.1  
**CONSENT AGENDA**  
for  
July 18, 2016, Regular Board Meeting

- a. Approval of Minutes
  - a. June 13, 2016, Regular Board Meeting
  - b. June 17, 2016, Special Board meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

- Lacey Bates

Position: Assistant Women's Basketball Coach & Student Activities Coordinator & Residence Life Advisor

Date of Hire: 10/06/2014

Last Day of Employment: 06/10/2016

Reason: Personal

- Jeremy Klopfenstein

Position: AEL Program Instructor - MPCF

Date of Hire: 08/04/2014

Last Day of Employment: 07/22/2016

Reason: Personal

- Valentina Rosales

Position: Adult Basic Education/Vocational Computer Instructor - MPCF

Date of Hire: 10/31/2011

Last Day of Employment: 07/15/2016

Reason: Personal

4. Employment Contracts

- Ella Bokman

Position: AEL Instructor  
(Replacement-Grant)

Contract Period: July 1, 2016 – June 30, 2017

Salary: \$23,024

Education: A.A. – SCC, West Burlington, IA  
B.S. – Wartburg College, Waverly, IA

Experience: ABE Instructor ~ Southeastern Community College, West Burlington, IA  
Office Manager ~ Bistro 322, Burlington, IA

- Rachel Daily

Position: Promise Jobs Employment & Training Specialist – Team Lead  
(*New-Grant*)

Contract Period: July 1, 2016 – June 30, 2017

Salary: \$46,589

Education: B.S. – Upper Iowa University, Cedar Rapids/Fayette, IA

Experience: Promise Jobs Team Lead ~ Hawkeye Community College, Waterloo, IA  
Promise Jobs Workforce Advisor ~ Kirkwood Community College, Cedar Rapids, IA

- Susan Dunek

Position: Interim Dean of Career & Technical Education/CBIZ Program  
Developer  
(*Re-Organization*)

Contract Period: July 1, 2016 – June 30, 2017

Salary: \$56,967.00

Education: B.S. – Purdue University, West Lafayette, IN  
M.ED. – Iowa State University, Ames, IA

Experience: I-AM Project Director/Program Developer ~ Southeastern Community College, West Burlington, IA  
Technical Engineer ~ Celanese Fibers Company, Rock Hill, SC

- Jennifer Knaack

Position: Promise Jobs Employment & Training Specialist  
(*New-Grant*)

Contract Period: July 1, 2016 – June 30, 2017

Salary: \$39,486.00

Education: B.B.A. – Harding University, Searcy, AR  
M.A. – University of Arkansas, Little Rock, AR

Experience: Workforce Development Specialist ~ Hawkeye Community College, Waterloo, IA  
Case Manager ~ Lawrence County Case Management, Aurora, MO

- Renaë Larson

Position: Promise Jobs Pre-Employment Training  
(*New-Grant*)  
Contract Period: July 1, 2016 – June 30, 2017  
Salary: \$40,523.00  
Education: A.S. – Waubensee Community College, Sugar Grove, IL  
B.S. – University of Iowa, Iowa City, IA  
Experience: Workforce Development Specialist ~ SCC, Waterloo, IA  
Family Support Worker ~ Four Oaks, Cedar Rapids, IA

- Amy Myers

Position: WIOA Training Facilitator  
(*Replacement-Grant*)  
Contract Period: July 1, 2016 – June 30, 2017  
Salary: \$19,456.00  
Education: High School Diploma – Burlington High School, Burlington, IA  
Experience: Training Facilitator ~ SCC, West Burlington, IA  
Tactition ~ Full Cell Braille, Burlington, IA

- Stephanie Nixon

Position: AEL Instructor  
(*Replacement-Grant*)  
Contract Period: July 1, 2016 – June 30, 2017  
Salary: \$18,377.00  
Education: B.A. – Friends University, Wichita, KS  
M.A. – Brite Divinity School, Fort Worth, TX  
Experience: ABE Instructor ~ SCC, West Burlington, IA  
Director of Youth & Christian Education ~ Christian Church,  
Wichita, KS

- Katie Patterson

Position: Promise Jobs Employment & Training Specialist  
(*New-Grant*)  
Contract Period: July 1, 2016 – June 30, 2017  
Salary: \$39,486.00  
Education: B.A. – University of California, Davis, CA  
Experience: Promise Jobs Case Manager ~ Hawkeye Community College,  
Cedar Rapids, IA  
Safety & Permanency Specialist ~ Four Oaks, Cedar Rapids, IA

- Debbie Spears

Position: CBIZ Career Navigator  
(New)

Contract Period: July 1, 2016 – June 30, 2017

Salary: \$24,344.00

Education: A.A. – Southeastern Community College, West Burlington, IA  
B.A. – Western Illinois University, Macomb, IL

Experience: I-AM Career Pathway Navigator ~ SCC, Keokuk, IA  
Administrative Assistant ~ SCC, Keokuk, IA